

# Partner Opportunities Program (POP)

## What is the Partner Opportunities Program?

Under the direction of the Vice Provost—Academic Affairs, the UC Davis Partner Opportunities Program (POP) is a service designed to support departments and deans' offices in the recruitment and retention of outstanding faculty by assisting their partners and spouses in seeking employment at UC Davis.

## Who is Eligible?

Eligibility is limited to the partners/spouses of prospective or current full-time Academic Senate faculty (with a minimum 50% faculty appointment in the Ladder-Rank Professorial series), including Lecturers with Security of Employment series, Cooperative Extension Specialists, Deans, Faculty Administrators and members of the Senior Management Group.

## How are POP Services Initiated?

POP services may be requested by contacting the Department Chair. If approved at the department level, the department initiates a POP request that is routed for additional approval through the Dean of the school or college, and the Office of Academic Affairs. Once approved by the Vice Provost—Academic Affairs, the POP program may then provide assistance to the prospective or current UC Davis faculty member's partner/spouse. Introductory POP meetings may be scheduled while approval is pending.

## What Can POP Provide?

POP services typically include assistance for a partner/spouse who is looking for employment opportunities at UC Davis. POP can serve as a resource to explore career goals, job opportunities and/or arrange contacts and informational meetings with aligned stakeholders. It is important to note, however, that POP cannot guarantee job placement or the successful resolution of employment issues.

## Additional Resources

As a UC Davis faculty member, there are specific programs that address work life interests. For more information visit: <https://academicaffairs.ucdavis.edu/work-life>.

There is also an array of information, resources and programs available to UC Davis employees to address areas related to work life integration here: <https://hr.ucdavis.edu/departments/worklife-wellness>.

The Capital Resource Network, another UC Davis program, can provide relocation and integration assistance for the whole family including career support for spouses/partners seeking employment in the region. Hiring departments can utilize this program for any new hire, staff or academic. For more information visit: <https://academicaffairs.ucdavis.edu/capital-resource-network>

**For additional information about the POP Program, please contact:**

**Dual Career Manager**

Phone: (530) 752-7071

or visit the web site at: <https://academicaffairs.ucdavis.edu/partner-opportunities-program-pop>

# Frequently Asked Questions

**I am being recruited for a faculty position and my partner needs employment. What should I do?**

The following titles are eligible for POP services:

- Professorial Series
- Lecturer with Security of Employment Series
- Cooperative Extension Specialist
- Dean
- Faculty Administrator
- Senior Management Group

If you will be appointed to an eligible title, begin by contacting the Department Chair or hiring manager to request POP services. Your request is reviewed by the department and if approved, routed to the Dean of the college or school. Final approval resides with the Vice Provost—Academic Affairs.

**If I am approved for POP services, will my partner/spouse be guaranteed a position?**

The POP program cannot guarantee employment. POP helps clients by examining career interests, suggesting transferable linkages between prior experience and university positions, arranging informational meetings, and promoting POP applicants to hiring managers. The POP program may also make recommendations and provide opportunities for training/professional development and career counseling.

**Can an approved POP client defer POP services?**

POP services can be deferred for a limited time by request of the department and approval from the Vice Provost of Academic Affairs.

**How long can a POP client expect to receive assistance?**

Once POP services are initiated, clients are generally eligible for POP services for up to 12 months from the date services commence.

**What do I need to know if I am coming to UC Davis from another country?**

For international clients, eligibility to work is contingent upon visa status. The POP program can facilitate a referral to Services for International Students and Scholars (SISS) to assist in determining the eligibility of the client for employment.

**What if my spouse/partner is interested in non-university/external employment?**

The Capital Resource Network, another UC Davis program, can provide assistance to spouses/partners seeking external employment in the region, new arrival/community integration and cultural integration. Hiring departments can utilize this program for any new hire, staff or academic. For more information visit: <https://academicaffairs.ucdavis.edu/capital-resource-network>

**I'm not eligible for POP services. Are there web resources for finding jobs in the area?**

Yes, the web links below provide information about academic and staff employment opportunities.  
<https://recruit.ucdavis.edu/> (academic positions at UC Davis)  
<https://hr.ucdavis.edu/careers> (staff opportunities at UC Davis)  
[www.hercjobs.org/northern\\_california](http://www.hercjobs.org/northern_california)

**Where can I find general information about the Davis area?**

Useful resources include:

UC Davis Front Door [frontdoor.ucdavis.edu](http://frontdoor.ucdavis.edu)  
City of Davis [www.cityofdavis.org](http://www.cityofdavis.org)  
City of Woodland [www.cityofwoodland.org](http://www.cityofwoodland.org)

City of Sacramento [www.cityofsacramento.org](http://www.cityofsacramento.org)  
City of Dixon [www.ci.dixon.ca.us](http://www.ci.dixon.ca.us)  
City of Vacaville [www.ci.vacaville.ca.us](http://www.ci.vacaville.ca.us)